

# UPDATES for BEST for the 2022-23 School Year

## 1. Student Enrollment Capacities for AM & PM Sessions:

- a. Limited spaces for students at each elementary school
- b. Dependent on staffing

## 2. Scheduling:

- a. A set weekly schedule will be required at time of registration
- b. We will no longer be using Monthly Google Schedule Forms
- c. Schedules will remain the same weekly unless a schedule change request is submitted. If we can accommodate your request, that new schedule will be in place for the remainder of the school year
- d. There will be no refunds for days a student is scheduled but doesn't attend B.E.S.T.
- e. Credits will only be given for school absences lasting five (5) consecutive school days or more due to illness

## 3. Parent-In-A-Pickle (Drop-In Care) is not being offered at this time.

## 4. Day of Schedule Changes:

- a. Must be called in to the B.E.S.T. Office by 12:00 PM (noon) the day of. (example – Parent would like their child to take the bus home instead of going to B.E.S.T. on a day they are scheduled to attend B.E.S.T.)
- b. We cannot switch days in the week once the week has begun. All schedule change requests will need to be submitted by Tuesday of the week prior. If we can accommodate your request, that new schedule will be in place for the remainder of the school year

## 5. New Drop Off and Pick Up Procedure:

- a. It is no longer necessary to call the B.E.S.T. Site Cell Phone for drop off and pick up
- b. Parents will escort their child/children to the designated B.E.S.T. Door at their child's school and ring the bell to alert staff of your arrival.
- c. B.E.S.T. Program Staff Member will meet you and your child/children at the door for AM drop off and will escort your child/children to the door at PM pick up.
- d. B.E.S.T. Staff Member will log drop off/pick up time and notate the adult that dropped off or picked up student each day in lieu of parents signing their child in and out of B.E.S.T.

## 6. New Childcare Software:

- a. Has a parent portal feature to see account in live time
- b. Will have the ability to have 2 separate login accounts for 2 parents/guardians and can split the monthly invoice (contact the BEST Office to set up after registration)
- c. We will still email monthly invoices