

Brick Township Public Schools Emergency Virtual or Remote Instruction Plan 2022-2023



September 27, 2022

2022-2023 Brick Township Public Schools Emergency Virtual or Remote Instruction Plan

In April 2020, Governor Murphy issued an executive order that became [P.L.2020, c.27](#). This law provides for the continuity of instruction in the event of a public-health related district closure so that LEAs can utilize virtual or remote instruction to satisfy the 180-day requirement pursuant to N.J.S.A. 18A:7F-9.

Pursuant to N.J.S.A. 18A:7F-9, schools must be in session for 180 days to receive state aid. The statute requires that school facilities be provided for at least 180 days during the school year. Section (b) notes that where a district is required to close the schools of the district for more than three consecutive school days due to a declared state of emergency, declared public health emergency, or a directive and/or recommendation by the appropriate health agency or officer to institute a public health-related closure, days of virtual or remote instruction commensurate with in-person instruction will count towards the district's 180-day requirement.

Full Districtwide Virtual or Remote Closure:

In the event the district needs to move to a complete remote learning environment, essential employees will be identified and shared with the district and the county office. Students K-12 will follow an early dismissal day schedule. Pre-K students will follow a modified schedule per the NJDOE direction. All students will receive a Google Meet link from their teacher(s). School schedules can be found here: [School Hours: Brick Township Public Schools](#). The information below details the Brick Township Public Schools District's Virtual/Remote Learning Plan.

Delivery Method for Instruction

- Students (K-12) have been provided an individual Chromebook through the district's one to one initiative. Pre-K students, when remote/virtual instruction is required, will be provided iPads or Chromebooks. Any student without Internet access has or will be provided with a "hotspot" device
- Preschool parents will be provided the weekly lesson plan via Blackboard and the teachers Google Classroom which includes a list and description of activities accompanied by any necessary attachments or links. Teachers will arrange phone calls to parents to follow up and provide support.
- Students K-12 will follow their shortened day schedule to allow for all normally scheduled classes and intervention such as ESL, Tier II and Tier III interventions. Follow-up phone calls by teachers during office hour will be made to families as needed.
- Pre-K students will follow a modified schedule per the NJDOE direction. Follow-up phone calls by teachers during office hour will be made to families as needed.

- Self-contained special education classes will begin the day virtual with their teacher and remain online for lessons as much as it is feasible. Teachers will also provide parents with activities that can be done at home to support their special needs children. Follow-up phone calls by teachers will be made to each family.
- The student can submit questions to the teacher via the chat in Google Classroom keeping in mind the developmental stage of the learner.
- When the lesson moves to independent work, the student can log off and complete their work independently.
- The student will continue to complete the daily lessons on Google Classroom as posted by the teacher.
- Teachers will continue to update their Google Classroom and OnCourse Class Page consistent with their lessons and assignments.
- Teachers will continue to pull from their professional development resources that include trainings that have previously been held for virtual/remote instruction, sheltered instruction, differentiation and technology tools.
- Academic Coaches will be available virtually to assist teachers with strategies to support learners who are struggling with virtual learning.

Expectations for Learning

- Students will receive a login for a Google Meet from their classroom/subject area teacher.
- Pre-K – 12 will have designated specific times for direct instructions which will be communicated via the District Website, School Websites, Blackboard Communication, and the Teacher’s Google Classroom.
- Breakout rooms will be used in Google Classroom for differentiated instruction.
- Paraprofessionals and inclusion special education teachers will log into the Google Classroom along with the teacher.
- Assignments will be tracked and graded, however, students will not be penalized for late assignments, as long as the assignments are made up within a reasonable time. Teachers will reach out to parents of students who are missing assignments, or not showing up for their virtual class.
- Formative assessments will be used to continue to monitor the progress of students and for lesson planning.
- Daily meetings will continue to be held virtually to address social emotional needs.

Differentiation/IEP/504 Accommodations

- Tiered intervention will continue virtually as identified through I&RS plans, including any credit recovery plans.
- Differentiated instruction and work will be delivered and engaged in via breakout rooms/groups in the Google Meet.
- Student’s IEP or 504s are to be followed to the greatest extent practicable, according to the individualized plan.

- All services, to the greatest extent practicable, shall continue virtually such as ESL, speech and other related services based on existing plans.

NOTE: When required, hard copy packets of activities will be made available for pick up or delivery to student's homes.

Attendance

- If a student is ill and unable to join or complete the work; they will complete the work, they missed as they would if they were absent from school for those days.
- Attendance: Students will be recorded in Genesis as present virtual or absent based on their presence in the virtual classroom on a daily basis. On the High School level, class attendance will be taken during each period and the student marked as present virtual if they log in, or absent if they do not log in.

Case Management and Guidance

- Case managers will continue to hold IEP meetings virtually and adhere to all timelines for meetings and evaluations.
- In person evaluations may be scheduled in advance if parents are in agreement. Veterans Memorial Middle School may be used as a location for evaluations. All health safety protocols will be followed, including the use of dividers for testing. Cleaning will take place before and after the evaluation.
- Case managers will contact families of students whom they deem the most at risk to be learning virtually to provide support and ensure services are continuing.
- Guidance counselors will be available virtually and counselors will follow up with parents and students identified as in need of counseling and or academic support by teachers and/or Administrators.
- The district designated staff will continue to be available via Google Meets and or by phone to assist parents and staff with needed translation services. All communication to parents will also be translated into Spanish. The district website translation feature and Google Translate will also be used to support non or limited English speaking families.
- Guidance and Special Services Departments staff and administrators will be available to staff including the administration to assist with strategies for families experiencing trauma. Trainings will continue to be offered in the area of trauma-informed teaching, social-emotional learning and responsive teaching.
- The district's partnership with the Preferred Behavioral Health School Based Program for counseling services will also be available virtually to families.
- Staff will be supported through check-in meetings with content area supervisors, directors, building level administrators and central office administration. Google Meets will be scheduled for information sharing and identifying needs of staff.

Meals

In the event school is closed under District mandated Quarantine due to COVID-19 or any other declared state of emergency, our Food Service Department will make food available for pick up for the free and reduced lunch students at Brick Township High School. Meals will be provided in packages that will provide 5 days' worth of breakfast and lunch. Time for pick up will be communicated the district's Blackboard Communication Systems and posted on the Brick Township Public Schools District website.

Transportation

In the event that the District is closed and staff and students are working remotely, the transportation staff will be available to assist with any delivery that is necessary to support the nutrition/food and learning needs of students.

Transportation will continue for any out of district and non-publics students if those student's schools remain open for in-person learning.

Facilities

District facilities will continue to be maintained by the Buildings and Grounds department. All COVID cleaning protocols will remain in place, such as cleaning door knobs, and other high traffic areas. Custodians and grounds staff will continue to work following safe COVID protocols to ensure the buildings and grounds remain kept and safe for student and staff return.

Extended Day Intervention and Title I Programs, Enrichment and Co-Curricular Programs

All extended day intervention, Title I and Enrichment Programs will continue during the time of a Districtwide virtual/remote learning. Programs will adapt using virtual instruction through Google Classroom and Google Meets.

Athletics and in-person clubs or co-curricular activities will meet virtually. This will be implemented for continuity of co-curricular programs and the importance of maintaining these relationships for the Social, Emotional, and Academic well-being of our students.

Community Support

In the event the District is closed for in-person learning the Child Care Program will also be closed. The District will continue to provide information to community resources to families for support on the District Website. If a need arises, Districtwide workshops will be presented virtually to parents on topics to assist with the identified needs.